

## CHARSFIELD PARISH COUNCIL

### ANNUAL MEETING OF THE PARISH

Minutes of Meeting Held on Tuesday, 28th May 2019

**Present:** Councillors Pedgrift (Chair), Moor, Murray, Laird and Pam Hembra (Parish Clerk)

**Attendees:** Councillors Robin Vickery and Tony Fryatt

		Action
1.	<b>Update on the Parish Council's achievements and activity over the year and on what is being proposed for 2019/2020.</b>  Chairman's Report attached	
2.	<b>To approve the Annual Parish Minutes of 22nd May 2018</b>  The minutes were approved and signed by the Chair.	
3.	<b>To Receive Reports from Other Organisations.</b> Village Hall Report attached Charsfield Recreation Ground Report attached Councillor Robin Vickery – Suffolk County Council – report attached	
4.	<b>Open Forum for the Public to Raise Questions</b> There were no questions from the public.	

#### Chair's Report

This year has seen major re-organisation in council administration in Suffolk. The amalgamation of Suffolk Coastal District Council and Waveney District Council to form the new East Suffolk Council and the subsequent alteration to the ward boundaries mean we are now part of Carlford and Fynn Valley ward.

Closer to home we were very sorry to lose Sarah Owen-Williams from the council when she resigned for personal reasons. We currently have two vacancies and will shortly be launching a recruitment drive – we would love to have the younger element of Charsfield represented on the council.

During the year the council has input to the final consultation on the Local Plan which is the strategy for Suffolk for the next thirty-five years. We also submitted comments to the Sizewell C consultation.

2018 saw Charsfield CEVP School become an academy within All Saints School Trust in partnership with Occold and Dennington.

We have dealt with the familiar problems of parking near the school, potholes and overgrown hedges and no doubt these mundane but important matters will likewise occupy our time in the forthcoming year.

One of the major tasks has been to monitor the development behind the pub but despite many efforts to liaise with Park Properties we have been unable to set up a dialogue with them. We have called upon East Suffolk Planning Department to try and mediate in an effort to co-ordinate future stages of the building.

We have also contacted Openreach and Suffolk County Council with regard to the seemingly ad hoc road closures and disruption to the No 70 bus, together with another request to extend the bus service into Wickham Market.

On a positive note we took delivery of a mobile speed sign in October and this had been deployed around the village to good effect.

We have finally agreed a plan for the telephone kiosk and renovation work should start shortly.

Our village Emergency Plan has been approved by the District Council and is now in operation.

A Public Space Protection Order is in operation on the recreation ground enforcing the dogs on leads rule.

The management of Charsfield Village Hall has been legitimised with the village hall management committee becoming Managing Trustees and the parish council Custodial Trustees.

My thanks to my fellow councillors and to our clerk for supporting me through another year and giving up their time to keep the village running smoothly. Special thanks to Fran Moor for her hard work on the Emergency Plan.

Thank you also to Charsfield Village Hall Management Committee and Charsfield Recreation Ground Committee and to Speedwatch for organising and manning the speed monitoring sessions.

No doubt 2019-20 will bring new challenges – rest assured your council will do their utmost to represent the best interests of the village.

## Charsfield Village Hall Annual General Meeting

**Tuesday, 23<sup>rd</sup> October 2018**

Present: Steve Moor, Richard Ford, Pam Hembra (PJH), Peter Holloway (PH), Gerry Bird, Adam May, Chris Haird, David Wolfe, David Flint

Members of the Public: Jan Pedgrift

### **Apologies for Absence**

Pauline Llewellyn

### **1. Minutes of Last Meeting dated 24<sup>th</sup> October 2017**

Agreed and signed

### **2. Treasurer's Report (see below)**

DF thanked Fran Moor for the preparation of the accounts for the year ending 31<sup>st</sup> July 2018:

<b>General Fund:</b>	Income:	£5,593.32
	Expenditure:	£5,767.96

**National Westminster Bank: £5,475.61**

<b>Building Fund:</b>	Income:	£1,836.00
	Expenditure:	£2,742.98

**National Westminster Bank: £6,178.15**

SF would like to know what finances should come out of the Building Fund rather than general.

### **3. Chairman's Report**

Chairman's Report Attached.

### **4. Election of New Committee**

The Committee stood down.

The following were elected to the Village Hall Committee:

Richard Ford – Chair  
David Flint - Treasurer  
Chris Haird - Bar  
Pam Hembra - Secretary  
Peter Holloway - Fund Raising  
Adam May  
David Wolfe  
Steve Moor  
Pauline Llewellyn  
Gerry Bird

### **5. AOB**

Committee to write to Fran Moor to thank her for all her hard work.

# AGM 2018: Chairman's Report

## The Committee

This year the hall committee consisted of ten persons, namely: - Pauline Llewellyn, Pam Hembra (Secretary), Fran Moor (Treasurer), Steve Moor (Hall Bookings), Peter Holloway (Fundraising), Chris Haird – Bar Manager, Adam May (bar work), David Wolfe, Jerry Bird and myself Richard Ford (Chairman and reactive repairs). Fran Moor resigned as treasurer in May and would like to thank her for the attention to detail and high standard of the accounts and for her hard work in various roles over the years, David Flint has taken on this role and we welcome him to the committee.

The caretaker Terry King has also taken on the bookings, she has done a fantastic job and we cannot thank her enough for taking on these additional duties.

The hall on-line booking system is working well and my thanks to Steve for the many hours answering various enquires in the past, we now have a very full diary and my sincere thanks to him for the smooth transition of the bookings to Terry.

Steve also had Hive installed to hall heating controls, this has helped with economy of the oil consumption.

Chris has done a very thorough job on the stocking and running of the bar, thank you.

We now have a healthy bank balance and have invested in new garden benches (my thanks to Pauline and Pam for investigating} Adam May who took on the project of the replacement of the entrance hall flooring.

Thanks to David Wolfe for all the advice on the potential anomaly re Trustees of the Village Hall.

## Other Thanks

Angela Farmer for the continued hard work she undertakes keeping the hedge trimmed and the shrubs pruned.

Rob Ford, who has been assisting with the maintenance of the garden, erecting the stage and general caretaking.

## Finally

Many thanks to Pam for all her hard work as secretary, I could not have managed without her.

# **CHARSFIELD RECREATION GROUND COMMITTEE**

## **Chair's Report 2018**

The area remains popular with people visiting from other villages to use the facility. Grass solutions continue to do a great job maintaining the grass.

During the summer months the following events were held

- Charsfest 2018 went well with a good attendance. Luckily the weather was kind. We made just over £1362 for the recreation ground maintenance fund. The Recreation Ground Committee would like to thank everyone who turned out on the Friday night Saturday morning and Sunday morning to help us set up and take down – many hands made (fairly) light work. We are very grateful for all the people who regularly help us.  
Next year's event will be on 1<sup>st</sup> June 2019. This will only be in the daytime. There is no entertainment or food planned for the evening but everyone is welcome to stay as long as they like and enjoy an informal evening on the field.
- There was a film night on the rec. A large screen was erected and the films were a great success!

We would like to encourage the village school and clubs to use our facility more. One way of achieving this may be to build a toilet block in the future.

The problem with dog fouling has improved but is still a problem and a small minority of people continue to walk their dogs off the lead.

Suffolk Coastal DC are looking into amending existing dog controls in the area by replacing them with Public Space Protection Orders. These will introduce a more effective way of dealing with offences through the issue of Fixed Penalty Notices for dog fouling and failure to keep dogs on a lead on the recreation ground. The committee were consulted and have voted to support the introduction of the orders and await the outcome.

The entrance barrier has been damaged. Luckily the incident, which involved a DPD delivery van hitting it, was witnessed. We have contacted DPD's insurers and they have agreed to pay for the damage.

The hedge to the north of the rec had a serious prune. Unfortunately, as the prunings were being burnt, a fire broke out in the adjoining field and the fire brigade was called to extinguish it. No lasting damage was caused. Although we will no longer burn prunings!

### **Fundraisers and Grants**

We have held a number of fundraising events over the year; the big breakfast, quizzes, a golf day, and we continue our 100 club. Collectively this has generated significant contributions to meet our objectives. Please see treasurers report for details of income generated.

### **Progress**

We replaced the bark in the children's play area with rubber chips for a longer life. Thank you to all the people that turned out to help us. As part of an ongoing maintenance

programme, working parties have been run to mend and treat the picnic benches, prune hedges etc.

## Future

Work over the next 12 months and beyond includes:-

- Looking into the provision of a toilet block on the rec.
- Reviewing the future of the wildflower area
- Consider resurfacing parts or all of the remaining paths.
- Review the future of the recreation committee with regard to coming under the auspices of the Parish Council (still ongoing)
- Recruit new members (in particular a treasurer).
- Continuation of a maintenance programme and pest control
- Continuation and review of our fundraising events
- Repair the entrance barrier
- Replace one of the damaged toddler swings
- Replace the damaged picnic tables near to the children's play area and put down a concrete base
- Repair the barbecues and smarten up the adjacent picnic area
- Look into putting fixed basketball nets on the MUGA
- Continue to gauge the demand for a petanque pitch and if feasible secure a grant

## Thank you

I would like to say thank you to:-

- All the committee members who have worked hard over the year helping with arranging and running fund raising events, and ongoing maintenance at the rec.
- The Parish Council for their help financially
- CADs for their kind donation
- The Flower Show Committee for their kind donation
- The village for supporting our fundraising events
- Larry and Val for hosting the quiz nights and golf day
- Don Turner for cooking the big breakfast
- The village hall committee for helping with the bar at the Village Hall
- Liz Wright for her help with the accounts
- FROTH for their help with events especially the set up at Charsfest and film nights.
- Sharon and Jerry at the Three Horse Shoes for their support.
- Jan for her endless enthusiasm and hard work
- Thank you to Gary for all of your hard work as treasurer.
- Andy Wyatt and Greg for their hard work as non committee members

**Jo Wyatt** Chair, Charsfield Recreation Ground November 2018

## **CARLFORD DIVISION ANNUAL PARISH COUNCIL REPORT 2018/2019 – Presented by Councillor Robin Vickery**

Throughout the past year I have tried to attend as many Parish Council meetings as I can, and Highways issues have again taken up most of my time, with funding being the main reason for delays in finding solutions.

Last May, I was appointed to the Suffolk County Council Scrutiny Committee, which has meant a lot of extra work, particularly reading lengthy reports prior to the meetings. We have dealt with a number of controversial items, such as the Budget setting process, including the changes to the Citizen's Advice Bureaux Funding, Home to School Transport changes, and the relocation of the Suffolk Records Offices in The Hold on Ipswich Waterfront.

I was also appointed as a substitute member of the Suffolk Police and Crime Panel last May, which has involved quite a lot of training before I could take part in any of the meetings. Gang culture and the County Lines Drug problems have been major topics we have had to scrutinise.

I am still on the Suffolk Fire and Rescue Pension Board as an employer representative, and as Suffolk County Council Armed Forces Champion I have attended numerous meetings of the Armed Forces Community Covenant Board, and the East Anglian Army Reserve Force and Cadet Association. I was also very pleased to accompany the Suffolk County Council's new Chief Executive Officer, Nicola Beach, on a visit to RAF Honnington, and further visits are being planned for later this year to Wattisham Flying Station and Rock Barracks at Woodbridge.

During 2018, we commemorated the 100<sup>th</sup> Anniversary of the Signing of the Armistice, which ended the First World War. Since April 2017, I was pleased to serve on the Lord Lieutenant's Centenary Commemoration Committee and helped organise 5 major events across the County. The first was a Naval Parade and Service which took place in Lowestoft on October 7<sup>th</sup>. Then on Sunday 4<sup>th</sup> November we held a Service at Bury Cathedral, called the Crimson Glory Service, where local school children participated with singing and poetry. This was followed by another service at Bury Cathedral on Wednesday 7<sup>th</sup> November, called the Eve of Peace Service, which was attended by representatives of all the Military and Civil Leaders in the County, as well as Veterans organisations and Charities, and relatives of WW1 casualties. The following day, Primary School children from across the County laid Poppy Crosses and Commemorative Plaques on all of the 1332 WW1 Commonwealth War Graves across the County. It was a major task, implemented by members of the Royal British Legion, Churches, Schools, Parish Councils and members of the public.

The final event was the Remembrance Day Services held across the County on Sunday 11<sup>th</sup> November, where record numbers of people turned out to mark this very significant event. As Chairman of Ipswich branch of The Royal British Legion I have been responsible for organising the Remembrance Day Service in Christchurch Park for the past 12 years, and it was estimated we had up to 10,000 people present in the park for the Service. I had given notice that I wished to retire as Chairman at the end of 2018, and I certainly went out on a high, as we had not previously experienced such a high turn out for the Remembrance Day Service. Following the Service I had to dash up to London, as I was very honoured to have been asked to represent Suffolk at the Service of Thanksgiving held in Westminster Abbey that evening, in the presence of the Royal Family.

During the past year I have been pleased to support local groups by funding various projects in Carlford Division. These have included traffic calming measures, and the provision of play equipment, and I hope they will all improve the lives of residents.