

## CHARSFIELD PARISH COUNCIL

### Minutes of Meeting Held on Tuesday, 16<sup>th</sup> July 2019

**Present:** Councillors Pedgrift (Chair), Moor (Vice Chair), Murray, Godwin, Laird and Pam Hembra (Parish Clerk)

**10 Members of the Public plus Councillors Vickery and Fryatt**

		<b>Action</b>
<b>1.</b>	<b>Apologies and Approval of Absence</b>	
<b>2.</b>	<b>Declarations of Interest</b>	
	Recreation Ground – Councillor Pedgrift	
<b>3.</b>	<b>Approval of Minutes of the Meeting held on 28<sup>th</sup> May 2019</b>	
	Minutes were approved and signed by Councillor Pedgrift	
<b>4.</b>	<b>Progress Reports for Information or Matters Arising</b>	
	<p>We have still had no reply to our letter re the bus route.</p> <p>Parking outside school – the School put a notice in their Newsletter straight away and also a notice went out on the village email. More cars have been parked in the Village Hall car park.</p> <p><b>Emergency Plan</b> This is now on the website and has been sent around via the Parish council mailing list and the village mailing list.</p> <p>The following answers were given to points raised by a resident:</p> <ul style="list-style-type: none"> <li>- The Church was never meant to be a rest centre but a meeting place for the emergency committee if the Village Hall was not available.</li> <li>- Pets –would be allowed in the Village Hall. A village member was willing to coordinate and this will be added to the Emergency Plan.</li> <li>- Resuscitation availability – many local people had the code for the cabinet on a fridge magnet and more were available should anyone need one.</li> </ul> <p>Village Archives – Mike Davy to scan Peggy Cole’s slides.</p>	
<b>5.</b>	<b>Points from the public</b> – A chance for the public to raise matters of interest relevant to Charsfield.	
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	<p>There had been many traffic near misses by the garage by people turning right to Dallinghoo in front of on coming traffic. PC to write to the Highways Department and the Police for ideas/suggestions how to alleviate this.</p> <p>Kersey Trust - The Parish Council had received an enquiry as to whether the Trust was still in operation, what was left and was still being distributed. Clerk to write to Treasurer of the Kersey Trust.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>6.</b>	<b>Reports</b>	
<b>6.1</b>	<p><b>County Council</b> Councillor Robin Vickery reported and answered questions on the Northern Route Consultation which is minuted under item 14.</p>	
<b>6.2</b>	<p><b>District Council</b> Councillor Tony Fryatt reported the following:</p> <p><b>Planning Application Changes</b> The procedure for requesting that an application be referred to the Planning Committee has been changed. This was announced at the briefing session held for Parishes but it does seem that it escaped a number of those who attended.</p> <p>Previously, the Clerk and the Ward Member had five days to request a referral if the officer was minded to determine the case differently to the comments submitted in the Parish response.</p> <p>This has now changed and the parish must request a referral and give the planning reasons in their initial response. The Ward member no longer has the right to request a referral.</p> <p>Consequently, my advice would be to respond along the following lines:</p> <p style="padding-left: 40px;">Provide the full view of the Parish Council. Then add “If the officer is minded to come to a different determination we would ask that this application be passed to the Referral Panel for consideration by the Planning Committee. The planning grounds for so doing are:</p> <p><b>Ipswich Northern Route</b> You will all have been advised of the proposals, the public consultations, the opportunities to input your views into the survey and the opportunities to join with the campaign to oppose these proposals. So far, this has generated great interest and some very strong views, one way and the other. Given the importance of this to our part of the District, could I strongly urge everyone to input their views in the survey to ensure that we do get a true picture of the views of the local population.</p> <p><b>Sizewell C</b> We had understood that Stage 3 would be the final round of public consultation. It has now been decided that there should be a further stage to consider some of the more contentious points that were raised previously. One of these is transport</p>	

	<p>and the impact that a road-only solution would have on the A12. Also, they will be taking another look at the park and ride facility at Wickham Market and the impact this would have on the B1078. The consultation will run from 18th July until 27th September. Details should have been sent to all Parish Councils Again, I would urge everyone to attend one of these sessions and make their views known. <i>The Parish Council would also urge everyone to go on to the website to enter their views.</i></p> <p><b>Economic Development and Regeneration Team</b>  The new Council have a team that offers support to all local businesses designed to bring all the sources of support into one place for East Suffolk businesses. To provided resources on starting and running a business,</p> <ul style="list-style-type: none"> <li>• information on local networking,</li> <li>• funding opportunities,</li> <li>• sector support,</li> <li>• events,</li> <li>• training,</li> </ul> <p>Visit <a href="http://www.eastsuffolkmeansbusiness.co.uk">www.eastsuffolkmeansbusiness.co.uk</a> or telephone 03330 162000</p>	
6.3	<p><b>Recreation Ground</b>  The Recreation Ground is very overgrown at the moment because it is going to become the Reptile Receptor Site when reptiles are removed from the land behind The Three Horseshoes before development is started.</p>	
6.4	<p><b>Village Hall</b></p>	
7.	<p><b>Speeding/SIDS</b>  SpeedWatch is up and running again and the police were also at the western end of the B1078 this morning.</p>	
8.	<p><b>Planning:</b></p>	
	<p><b>Planning Application DC/19/1264/VOC – Land behind The Three Horseshoes</b></p> <p>Unfortunately the plans that have been sent through are incorrect.</p> <ul style="list-style-type: none"> <li>- An indicative access path between the pub and London Villa is now on the plan and hopefully will be used for plant when construction begins.</li> <li>- A footpath to the pub is also shown on the plans which the village do not want.</li> <li>- Balconies which we had been informed will no longer be built are still appearing on the plans.</li> </ul> <p>The Parish Council will raise all these issues with East Suffolk Planning Department and ask for accurate drawings and also ask if the access road could be made permanent.</p> <p>The road running through St Peter’s Close needs to be resurfaced.</p>	

<b>9.</b>	<b>Finance</b>					
	9.1 To authorise payments as listed below:					
	<b>Date</b>	<b>Detail</b>	<b>Ref</b>	<b>Power</b>	<b>Amount</b>	
	10/06/2019	CAS Ltd – additional insurance	Bank Transf	LA 2011 ss 1-8	£10.61	
	30/06/2019	P Hembra – Services	Bank Transf	LA 2011 ss 1-8	£405.65	
	30/06/2019	H M Revenue and Custom	100582	LA 2011 ss 1-8	£77.60	
	9.2 To note receipt of income as listed below: None					
	9.3 Bank reconciliations were agreed and are attached to minutes.					
<b>10.</b>	<b>Internal Audit</b>					
	The Parish Council has received a copy of the internal auditor’s report and had no queries.					
<b>11.</b>	<b>Review of Risk Assessment Policy</b>					<b>Clerk</b>
	<p>Councillor Moor felt that the section on the Speed Indicator Device did not accurately reflect what was happening and she will rewrite this paragraph.</p> <p>As the Telephone Kiosk is to be decorated and fitted out by members of the public the Parish Council queried whether a risk assessment should be undertaken. In the first instance Clerk to contact our insurers to ascertain if this is covered by our Public Liability.</p> <p>Once these two items have been addressed the Policy will be updated and recirculated.</p>					
<b>12.</b>	<b>Review of Internal Control Documents</b>					
	The Clerk suggested a change to this to reflect the fact under Item 3 – External Audit that this is not necessary as the Council can now certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. This was approved by all.					
<b>13.</b>	<b>Telephone Kiosk</b>					<b>Clerk</b>
	<p>Councillor Fryatt indicated the Parish Council could receive up to £1,000 from an Enabling Community Grant for work to our telephone kiosk. The Clerk needs to complete the appropriate grant form. Councillor Laird proposed we proceed with this work and Councillor Murray seconded. All agreed.</p> <p>One of the villagers had suggested a permanent Akenfield Exhibition in the kiosk and it was agreed this would be a good idea, especially in the 50<sup>th</sup> anniversary year of Akenfield. This will be in addition to an area for temporary exhibitions. It was suggested the renovated kiosk be dedicated to the memories of passed Chairs of the Parish Council: Peggy Cole and Edwin Winkworth.</p> <p>Several villagers have offered materials and labour.</p>					

14.	<p><b>Ipswich Northern Route Consultation</b>  Everyone is strongly urged to input their views into the survey to ensure the local population is represented. These can be inputted on line at <a href="http://www.ipswichnorthernroute.org.uk">www.ipswichnorthernroute.org.uk</a></p> <p>Councillor Vickery was in favour of a Northern Route linking the A14 to the A12, although he is uncertain which of the three. He did feel it unlikely that the northern most route would be selected. Although this route could reduce traffic on the B1078 some think the blackspots could become worse, especially once Sizewell C is under construction.</p> <p>All District and Borough councils in Suffolk are behind it. Although MP Dan Poulter was against it and is trying to raise £100,000 for barristers to fight it.</p> <p>It is not known as yet whether it will be single or dual carriageway.</p> <p>There is talk about improvements to the Copdock Interchange and two smaller bridges may go ahead.</p> <p>Felixstowe is the largest container port in the country and the only one with no motorway going towards it.</p> <p>A Sub Committee of Councillors Moor, Godwin and Laird will get together to compose the Council's response.</p>	
15.	<p><b>Suffolk County Green Access Strategy</b>  This is a Rights of Way Improvement Plan to identify change to improve rights of way provision for walkers, cyclists, horse riders and those with mobility problems. The PC would like to encourage everyone to input their own views. The notice will be sent around the village and PC email list. Please see <a href="http://www.suffolk.gov.uk/rowip">www.suffolk.gov.uk/rowip</a></p> <p>Councillor Pedgrift will supply draft input for Parish Council.</p> <p>The Clerk to send copy to Parish Magazine.</p>	<p><b>JP</b>  <b>Clerk</b></p>
16.	<p><b>Grit Boxes</b>  All the relevant documentation has been signed and this will now be sent to East Suffolk Highways to see if the site is suitable.</p>	
17.	<p><b>Date of Next Meetings</b></p>	
	<p>3<sup>rd</sup> September 2019  26<sup>th</sup> November 2019  21st January 2020  24<sup>th</sup> March 2020</p>	
	<p>The meeting closed at 9:00 pm.</p>	

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