

CHARSFIELD PARISH COUNCIL

Minutes of Virtual Meeting Held on Tuesday, 16th March 2021 by Zoom

Present: Councillors Pedgrift (Chair), Moor (Vice Chair), Laird, Murray and Pam Hembra (Parish Clerk)
Tony Fryatt, District Councillor

Elaine Bryce, Prospective Candidate SCC
Tom McGarry, Head of Stakeholder Engagement, Sizewell C

		Action
1.	Apologies and Approval of Absence	
2.	Declarations of Interest	
	Recreation Ground	
3.	Approval of Minutes of the Meeting held on 19th January 2021	
	Minutes were approved and will be signed at a later date.	
4.	Progress Reports for Information or Matters Arising	
	Prospective New Councillors – it is hoped we will be able to invite them to the next meeting in person. Clerk to forward approved minutes to keep them informed. New outfall into Potsford Brook. SCC Highways did visit site but stated they could find no evidence of additional unlicensed roadworks.	
5.	Points from the public – A chance for the public to raise matters of interest relevant Buttons Meadow – despite not gaining planning permission a mobile home has been erected on site and connection to mains services has been attempted. The Enforcement Officer was informed and is taking appropriate action.	
6.	District Council A Report from Tony Fryatt is at the end of the minutes	
7.	Planning:	
	DC/21/0346/FUL – Shrubbery Farm, Charsfield – some work has already been undertaken on the site, but this is not subject to Planning Permission DC/21/0598/VOC – St Peter’s Meadow, Charsfield – see Item 10 DC/21/0597/FUL – Kings Farm, Hall Road, Charsfield – the PC has no objections DC/21/0698/VOC – London House, The Street, Charsfield – the PC has no objections	

8.	Finance				
	8.1 To authorise payments as listed below:				
	Date	Detail	Ref	Power	Amount
	01/02/2021	SARS	Bank Transf	SS298-303	20.00
	01/02/2021	Leiston Saxmund Citizens Advice	Bank Transf	SS298-303	20.00
	25/02/2021	Wave – Anglia Water	Bank Transf	PHA 1936 s125	73.12
	31/03/2021	P Hembra – Services	Bank Transf	LGA 1972 s 112	333.95
	31/03/2021	H M Revenue and Custom	Bank Transf	LGA 1972 s 112	79.80
	8.2 To note receipt of income as listed below: None				
9.	Parish Meeting				
	The Parish Meeting will probably have to take place in July instead of May				
10.	St Peter’s Meadow Development				
	Park Properties applied for a Variation of Condition to change two houses into bungalows, which was supported by the parish council.				
	The revised Construction Management Plan was approved, allowing work on Saturdays.				
	Park Properties have approached the PC to ask them to inform the village there are four one-bedroom flats and two semi-detached houses for sale at 80% of the original price £99,950 for the flats and £240,000 for the semis. Councillor Pedgrift will send this information around on her village email list. The Clerk is to suggest to Park Properties that they advertise in the Parish Magazine.				
	Land behind St Peter’s Close				
	Park Properties sent the PC the draft designs for this development. Clerk will send comments back to Park Properties with our queries.				
	Clerk				
11.	Flooding and Sandbags				
	Two families required sandbags due to recent severe weather. Councillor Moor verified their requirements and supervised the filling and distribution. Additional volunteer help was required on one occasion. There is a need to have a member of the PC present to ensure this service is used correctly.				
	Councillor Moor to produce a help rota and to give guidance to PC members. A list of recipients will be kept.				
	The Emergency Plan has been updated. Councillor Pedgrift will replace the relevant pages in the village hall copy and check the contents of the emergency case.				
	FM				
	JP				
12.	Oil Leak				
	An oil leak has recently been detected seeping into Potsford Brook. The Environment Agency and Anglian Water are investigating as there is also possible seepage into the domestic sewerage system.				

<p>13.</p>	<p>Sizewell C Tom McGarry gave a presentation for about 50 minutes and notes of this are at the end of the minutes. The following discussion took place after the end of the presentation:</p> <ul style="list-style-type: none"> - Average weekly traffic flow in 2023 on B1078 is anticipated to be 5,100 vehicles per day, rising to 5,250 per day with Sizewell traffic (3% increase) - In 2028 (peak construction) average weekly traffic flow is anticipated to be 5700/day, rising to 6,650 per day with Sizewell traffic (17% increase) - This would only be cars and vans – travelling at quieter times of the day because of shift patterns. - Speed limits would be introduced in Wickham Market for parking and increasing pedestrian safety. Disincentives would be introduced for some drivers. Sizewell C are working with SCC to administer this. - SCC should be restricting speeds along various roads during this time. - The overall strategy is for all Sizewell traffic to stick to specified roads. - There will be a transport fund to put measures in place with SCC Highways and the Police to disincentivise people from using the wrong routes. - Any unforeseen impacts can be addressed quickly. - Grants could be awarded for speed restrictions in certain areas. - PCs should get involved in local representation – Southern Transport Forum - Communities on the B1078 should ask SCC to implement measures already recommended in the B1078 Study Road Safety Analysis dated March 2016 and they should make it part of the obligations of Sizewell C to pay to implement speed measures as per the report. - The Police will also have funds available to measure traffic and use speed cameras. - It is not legal to use GPS on individual vehicles. - Speeding is a common problem in small villages, and it has been difficult to get SCC and the Police do anything. - Tom McGarry said we could report back to him. 	
<p>13.</p>	<p>Village Historian John Fox sent the following report:</p> <ul style="list-style-type: none"> • Charsfield Past Quiz circulated to village in December and also placed on the Charsfield website along with an article on “Fanny Marjoram, our Victorian publican, and her family”. • Previous research on the Bradstreet family examined and one key alteration made based on an online discovery. • Detailed examination of the “Priors Roses Documents” – some 27 manuscripts from 1647 to 1758 relating to the Burton and Wickes families (Kettleburgh, Pettistree, Radwinter & London). Relates to their land owned in Charsfield, freehold and copyhold, and the complexities of transferring this land to the church, under the “Queen Anne’s Bounty (QAB)” scheme, such that it becomes part of the Living of Chillesford. 	

	<p>Many of the documents concern interactions with the Lords of both Charsfield and Easton/Kettleburgh Manors.</p> <ul style="list-style-type: none"> • The aforementioned lands turn out to be what we know as Black Barn Farm. The mystery remains as to why these papers have come to reside at Priors Roses but its land and house were once part of Brook Farm Debach, bought in 1921 by Edward William Brook, whose name appears on a 1920 QAB summary document. The Brooks were a major farming family in our area. • An incidental finding from the above is that Davey Lane would appear to have been called Pudding Lane in the 1700s. • To show how interrelated things are Edward William Brook happens to be a great-grandson of Fanny 	
14.	<p>Date of Next Meetings</p> <p>19th May 2021 } 20th July 2021 } possible dates for 21st September 2021 } the rest of the year 16th November 2021 } 18th January 2022 } 15th March 2022 }</p>	
	The meeting closed at 20.55 pm.	

Tony Fryatt - March Report

Supporting businesses

Covid Business Grants

In total, since the launch of a plethora of new business grants in November 2020, ESC has made almost 14,900 separate payments totalling £34.9m to businesses struggling due to enforced closure or severe restrictions on trading. Since the beginning of the pandemic the Council has allocated over £101m of grants.

Following the PM's announcement on the route map out of lockdown a further £9.4m of Covid business grant funding has been allocated to ESC to cover the period 16 February – 31 March. These payments are now being issued and in the vast majority of cases automatically to all eligible businesses.

Businesses in the East Suffolk hospitality sector are also now receiving the new hospitality grant worth up to £9k per business. This is not a central government mandated grant but instead a decision taken by ESC reflecting the severe pressure this sector had faced and its importance to our local communities and the visitor economy. Over £1.6m has now been issued to businesses in the hospitality sector through this new grant.

In order to simplify the process for businesses there is now a streamlined application process which can be found on ESC's Covid business support webpage [COVID-19: business grant funding » East Suffolk Council](#). Once completed ESC will determine which grant businesses are eligible for and make the appropriate payment. In a further bid to simplify and make the process more efficient businesses who have successfully applied for previous Covid grants will receive automatic payments from the current grant schemes.

Business Support

ESC has been awarded £7.1m of ARG funding to cover the current and next fiscal year. Part of this is intended to cover longer-term business support measures. The ED team have developed draft business support proposals that are in line with our current economic growth priorities and build on the District's economic strengths. The areas of support cover:

- Digital Transformation
- Town Centre Recovery
- Business Start-up

Cabinet recently approved these new business recovery support programmes and they will be fully developed and implemented in the Spring.

Sizewell C – Tom McGarry

There has been great concern expressed about the road system capabilities leaving the Woodbridge area. As widely reported, there are now very ambitious plans to improve many of the perceived problems on the A12 from the Woods Lane roundabout to the Seven Hills interchange. These changes should ensure that heavy construction vehicles will be kept on this route. (see the excellent response from Bredfield PC). Unfortunately, there has been no discussion regarding the many minor roads around this route – mainly through Carlford and Fynn Valley. This is particularly relevant to the plans to develop the park and ride scheme at Wickham Market. I have had a meeting with representatives from SZC to highlight this shortcoming.

It was made very clear at the meeting, that there is a robust undertaking from Sizewell C Co. to ensure HGVs for the SZC site will be properly managed and must stick to the agreed (main) routes. So, they will not be allowed to use any of the back roads locally. Secondly, once the information on the Transport Strategy (and signage strategy) is developed, they will be discussed with us. There was a very strong hint that this strategy would contain proposals to make a number of improvements on the B roads in our patch.

Kesgrave, Martlesham, Rushmere St Andrew, Purdis Farm, Carlford and Fynn Valley Community Partnership Impact Report 2020/21

Meeting held on 11 March The first full year of the Community Partnership has faced significant challenges considering the Covid-19 pandemic. Individuals, organisations, and community groups had their focus drawn elsewhere whilst support was provided to the most vulnerable in our community. Regardless of the difficulties faced, the Community Partnership has had a successful year in terms of engagement, funding allocation and addressing the priorities outlined in October 2019. The priorities of the Community Partnership are as follows:

- Social isolation and loneliness
- Environmental care and sustainable transport
- Helping people to age well
- Traffic and road safety

The Partnership also saw strong engagement with a range of stakeholders. These included Town/Parish Councils, Community Organisations, Specialist advisors and members of East Suffolk Council and its Councillors.

CIL- total CIL for Fynn Valley and Carlford is approx. £54,500 of Neighbourhood CIL.

Some parishes will have plans for their and others won't, but perhaps there's an opportunity to address common concerns by bringing these funds together?

Planning

East Suffolk Council is holding two public consultations from Monday 15th March to 5pm Monday 26th April 2021.

East Suffolk Sustainable Construction Supplementary Planning Document

The Sustainable Construction SPD will provide guidance on a range of topics including energy efficiency, renewable energy, water conservation, sustainable transport and use of materials, to support the implementation of the Council's adopted Local Plan policies.

The Sustainable Construction SPD will be a material consideration in the determination of planning applications and, once adopted, will replace the [Renewable Energy and Sustainable Construction SPD](#) (September 2013, which relates to the former Waveney Local Planning Authority area only).

This preliminary consultation asks what information should be included in the Supplementary Planning Document and a short questionnaire has been prepared.

East Suffolk Community Infrastructure Levy (CIL) Charging Schedule

A CIL Charging Schedule sets out the amount that certain kinds of development must pay to help contribute to the delivery of infrastructure in an area.

Preparation has begun on an East Suffolk CIL Charging Schedule and, once adopted, it will replace the two existing Charging Schedules, [one covering the former Suffolk Coastal area](#) and [one the former Waveney area](#). This initial consultation focuses on the basic viability/development cost assumptions, to help underpin the preparation of a Viability Report, which will be a key evidence base for the CIL Charging Schedule. The Council is also consulting on a draft East Suffolk CIL Instalments Policy, which on adoption will replace the two existing CIL Instalments Policies.

Both consultations are available to view online, please visit www.eastsuffolk.gov.uk/planning-policy-consultations.

Meeting with Sizewell C Presentation:

- The Sizewell C platform will be approximately 33 hectares alongside 36 hectares for A and B
- It will provide electricity to 6 million homes.
- The total site will occupy 0.2% of Suffolk Coastal's area of natural beauty.
- There will be two beach landing facilities.
- There is a funded decommissioning plan.
- EDF operate wind farms as well.
- Six of EDF's power stations out of eight will come to the end of their operating cycle by 2030
- Sizewell C will take circa 9-12 years to build.
- The landing platforms will be removed but piles will remain for possible future use or decommissioning.
- Hoping to start building in 2022

- The peak will be in 2027-2028
- Minsmere is to be protected.
- There is to be an accommodation campus to limit traffic and protect local holiday and rental businesses.
- Other temporary developments – freight management and park and ride
- 60% of materials will come by sea and rail.
- There are approved routes to and from site.
- No HGVs should be on B1078 – this would be breaking contractual arrangements.
- DCO – development consent order – to Planning Inspectorate – Tony Fryatt added environmental issues.
- Application submitted last May.
- Section 56 Notice Period – East Suffolk wanted higher quantity by sea and rail, therefore reduction of HGVs by 30%
- EDF are stewards and managers of 600 hectares of the Suffolk Coastline.
- They have created 150 hectares of new habitat for wildlife which will be publicly accessible.
- They will be establishing an Environmental Trust – annual fund.
- Freight management facility at Seven Hills junction of A12/A14
- The Park and Ride facility at Wickham Market will have 1,250 parking spaces for car and bicycles. There will also be toilets – peak in 2028 – land will be returned back to agricultural once built.
- There will be three shifts, morning, afternoon and evening.
- Planning Inspectorate – two meetings – preliminary hearings – Local PCs can participate.
- If consent is granted it will be up to Sizewell C whether they consider any complaints warrant taking into consideration.
- 2,600 workers are likely to come from the locality, enabling 1,500 apprenticeships.
- 1,400 East Anglian companies are registered on the supply chain portal.
- EDF pledge to minimise disruption, invest in local employment, support the local economy, transport 60% of materials, respect Suffolk Heritage Coast, put everything back and restore land to original use.

Statement of Account Versus Budget 2020-2021 February

INCOME	Budget 2019-2020	Year to Date 2019-2020	2018-2019		EXPENSES	Budget 2020-2021	Year to Date 2020-2021	2019-2020	
Precepts	5,700.00	5,250.00	5,250.00		Wages	1600	1,593.44	1,553.76	
Defibrillator Fund					Subscriptions	180	184.14	178.66	
					Expenses/Office	150	61.98	123.21	
					Payroll Services	35	34.00	32.00	
Vat Repayment		641.49	363.35		Training	300	20.00	40.00	Transferred to reserves £300
					Audit	155	155.00	145.00	
					Insurance	1200	176.36	1,178.65	VH still outstanding
					General/Roadworks	350	41.50	367.71	
					Maintenance/kiosk	£350	18.00	1,371.14	
					Water	220	222.18	208.20	
					Donations	640	1,079.61	40.00	This includes £500 from 2019/2020
					Defibrillator Fund	126	106.00	126.00	CHT deducted a £20 gift they had held for
					VAT		641.49	129.35	
					Section 137	50	-00	-00	
					Election Fee Reserves	250	250.00	-00	Transferred to reserves
					Car Park Fund	100	100.00		Transferred to reserves
	5,700.00	5,891.49	5,613.35			5,706.00	4,683.70	5,493.68	

3,090.26

This budget includes the items below:

Donation to SAVID £100
 Reglazing Kit and Signs for Kiosk £334
 Charsfield Historian £50 2021 2022

Daphne R. Harvey,
 18-05-21.