

CHARSFIELD PARISH COUNCIL

Minutes of Meeting Held on Tuesday, 18th May 2021

Present: Councillors Pedgrift (Chair), Moor (Vice Chair), Murray and Pam Hembra (Parish Clerk)
Tony Fryatt, District Councillor

Members of the Public: David Sharp, Mary Jane McArthur, Sally Haird

		Action
1.	<p>To elect a Chair of the Parish Council Councillor Pedgrift was proposed by Councillor Moor and seconded by Councillor Murray for the position of Chair to the Council.</p> <p>To receive the Chair's declaration of acceptance of office – received</p>	
2.	<p>To elect a Vice-Chair of the Parish Council Councillor Moor was proposed by Councillor Pedgrift and seconded by Councillor Murray for the position of Vice Chair to the Council.</p> <p>To receive Vice Chair's declaration of acceptance of office – received</p>	
3.	<p>To elect a Financial Officer The Clerk was elected as the Financial Officer and was nominated by Councillor Pedgrift and seconded by Councillor Moor</p>	
4.	<p>To fill any vacancies left unfilled at the election by reason of insufficient nominations/Co-option To receive co-opted councillors' declaration of acceptance of office. There were no nominations at this time.</p>	
5.	<p>Clerk to receive Councillors' declaration of acceptance of office</p>	
6.	<p>To decide when any declarations of acceptance of office which have not been received as provided by law shall be received None</p>	
7.	<p>Apologies and Approval of Absence Councillor Laird</p>	
8.	<p>Declarations of Interest Recreation Ground</p>	
9.	<p>Approval of Minutes of the Meeting held on 16th March 2021 Minutes were approved and signed</p>	
10.	<p>Progress Reports for Information or Matters Arising</p>	

	<p>Item 11 – Flooding – a protocol is still to be produced and advice list for Councillors written. Clerk to keep list of recipients of sand bags etc.</p> <p>Emergency pack to be updated</p> <p>Two oil leaks were located and have been dealt with</p> <p>The Planning Application for Shrubbery Farm has been withdrawn</p>	<p>FM Clerk</p> <p>JP</p>
11.	<p>Points from the public – A chance for the public to raise matters of interest relevant to Charsfield</p> <p>An email had been received complaining about the road outside Valley Farm near the 30 mph sign. The road narrows at this point but there are no clearly visible road narrowing signs. There have been many minor accidents at this point. Parish Council to monitor the situation. SAVID have been notified.</p>	
12.	<p>Reports</p> <p>12.1 County Councillor Elaine Bryce was elected as our new County Councillor at the recent local elections</p> <p>12.2 District Council A Report from Tony Fryatt is at the end of the minutes</p> <p>TF highlighted the environmental issues paramount in the report and felt Parish Councils would benefit from an alliance with East Suffolk Council. We will shortly receive an invitation to attend Community Involvement events.</p> <p>Due to the Queen’s Speech Local Plan will need to be revisited. Should we reconsider undertaking a Neighbourhood Plan?</p> <p>East Suffolk Habitat Sites – an initiative to preserve natural habitats in conjunction with new developments.</p> <p>12.3 Recreation Ground – There have been lots of problems with the play equipment as it is getting older. They are hoping to save the swings and the football pitch is being sorted out.</p> <p>12.4 Village Hall – Starting to re-open the hall, bar opening on Fridays, funds granted will go toward subsidising hall bookings and hopefully to improve the infrastructure.</p>	
13.	<p>Speeding Hope to start SpeedWatch soon</p>	

14.	Planning:					
	<p>DC/21/1243/FUL – Bramble Cottage, Church Road – no objections, has now been granted.</p> <p>DC/21/1497/FUL – Hawthorn Cottage Monewden Road – Councillors Moor and Pedgrift visited site – no objections to the extension but reservations re the height of the cart lodge</p> <p>DC/20/3314/FUL - Buttons Meadow Enforcement Action – this has now gone to Appeal. There have been several complaints of horse muck being put over the boundary fence next to public footpath. Part of the Planning Decision was safe disposal of horse waste so it was hoped some action could be taken on by ESC and it has also been reported to SCC Highways as a hazard to a right of way. There is some confusion over the boundary between Buttons Meadow and the adjoining land, which includes the position of footpath 22a.</p> <p>DC/21/2039/FUL – High View, Ipswich Road – Councillors Moor and Pedgrift and Clerk visited site – there were no objections</p> <p>AF commented that referral panels are now in operation. Chair/Clerk to email Councillor Fryatt Construction Management Plan for St Peters Meadow as Councillors felt this was not treated properly.</p>					<p>Clerk</p> <p>Clerk/ Chair</p>
15.	Finance					
	15.1 To authorise payments as listed below:					
	Date	Detail	Ref	Power	Amount	
	23/04/2021	CAS Village Hall Insurance	Bank Trans	LGA 2011 s 1-8	£1,012.49	
	09/04/2021	SALC Membership	Bank Transf	LGA 1972 s 111	£190.27	
	<p>15.2 To note receipt of income as listed below: VAT Return - £639.09 (2020-2021) 2021-2022 Precept - £5,729.00 + £67 Tax Base Grant</p> <p>15.3 To approve end of year accounts to go to SALC to be audited – proposer was Councillor Pedgrift and seconder Councillor Moor</p> <p>15.4 Bank reconciliations were agreed and are attached to minutes.</p>					
16.	Village Spring Clean - 29th May 2021 – 13th June					
	The village remains mostly litter free thanks to Angela Farmer, who does a daily litter pick, but there is inaccessible litter in some ditches. This has now been hidden by vegetation. Agreed to organise a village litter pick early Spring 2022.					
17.	Village Assets					
	There has been a suggestion that the PC purchase Percy’s Orchard and keep it in perpetuity as a village asset. There is possibly four acres. Clerk to write to owners and ask if the Village could purchase this land to be maintained as a					

	public wildlife area in memory of Percy Mapperley. There is a footpath running at one edge of the land (which may be disputed).	
18.	Telephone Kiosk – to purchase glazing and glazing bars and appoint someone to fix. Chair to send round email around asking for volunteers. Clerk to purchase the glazing bars and glazing. Councillor Pedgrift proposed and Councillor Murray seconded.	Chair/ Clerk
19.	Village Historian – Recent activity <ul style="list-style-type: none"> - Correspondence with Hugh Fletcher who grew up in the Charsfield in the 1950s and 60s and who has ancestors in the village back in the 1700s. Topics have included mills, archaeology and World War 2. It is hoped he will visit at some point. - Consideration being given to placing temporary history information points in the village, e.g. Pemberton family next to the cluster of their graves in the churchyard, the lost farms (e.g. Hill House). 	
20.	Village Website Can the PC offer some monetary reward for someone to take this on? It is hosted on a WordPress site and some rejuvenation is needed. A technician who helped on the Village Hall website could possibly refresh. A sum of £250 is likely in the first instance with an annual minimal cost. Chair to approach Garry Stratton or Viviane Ward of the Village Hall Management Committee.	Chair
	St Peter’s Meadow Development Draft plans for Phase 2 have been sent to the PC for comment. Three properties have been sold from the first development. Anthony Taylor, who is working on a development brief policy, has proved difficult to get hold of. Clerk to email to ask him to send a copy of the brief.	Clerk
22.	Date of Next Meetings 20 th July 2021 21 st September 2021 16 th November 2021 18 th January 2022 15 th March 2022	
	The meeting closed at 20.25 pm.	

District Councillor’s Outline Report for May

Overall Summary of Our Activities over the past year.

Not surprisingly, the major part of our efforts throughout 2020 was dealing with the Covid problems. This involved financial support (distributing the grant from the

Government and our own funds) and giving hands-on practical support. Consequently, my report is a bit lacking.

Suffolk County Council

Following the Local Elections we now have a new SCC representative covering Carlford and Fynn Valley. She is Elaine Bryce, Secretary to Dan Poulter, and many of you will know her from great work she did on the Northern Route campaign. Both Colin Hedgely and I have been working with her and we should see some big improvements over the coming months.

Community Partnerships

We have now completed our first year and have agreed on our priorities.

I have been sent the following briefing from Andrew Jolliffe.

The Partnership is starting to look at Environmental Care as its priority. We've already funded 10 small schemes in the area which are already having a great impact.

We are currently scoping a Green Villages Project which was suggested recently. The details are vague at the moment, but the general idea would be to work with a particular parish to have a practical impact on the environment. For example, more efficient lighting in community buildings, bike storage to encourage healthier travel, wildflower planting, garden care, wildlife support, and so on.

It will require working with various partners, land owners, residents, etc and the aim would be to create a 'first' in the district that can be duplicated elsewhere. It's a significant project and opportunity.

One of the essential partners would be the Parish Council, or a representative at least.

We have started contacting some of the larger parishes in our Ward, to raise the suggestion and gauge interest. Places where there are additional services (shops, pubs, halls, etc) would be preferable, for example Grundisburgh, Otley, etc. Can I ask that if there are any opportunities for you to promote this project with Parish Councils – close contacts, calls, etc, that you do so? The voice of an experienced District Councillor could make the difference.

Key Areas to be investigated :-

- Green Villages,
- Environmental Design and Advice,
- Joint Working across the Parishes.
- Quiet Lanes

New Bins

In an attempt to reduce the amount of waste thrown onto our roads (and plastic in particular) ESC will be introducing a new style public waste bin. This will have two sections – one for recycled waste and one for land fill. It is hoped that with more of these around, people will dump their plastic waste as well.

A12 Improvements.

In the light of the vast increase in traffic (particularly HGV traffic) expected from the SZC development, the highways authority has undertaken a complete review of the

A12 from Woods Lane in Woodbridge to the Seven Hills interchange. The public enquiry into this has been completed and the outline plans have been produced.
Timeline for the scheme

We'd like to see the Scheme completed by the end of 2025. Achieving this will depend on the Government's response to our business case, and on planning processes.

The shortest possible timeline is:

- Public consultation: February to March 2021
- Report to Suffolk County Council Cabinet: Summer 2021
- Submit outline business case to Department for Transport: Summer 2021
- Design development: Autumn 2021
- Progress detailed design, engagement and planning: Winter 2021 / 2022
- Start of construction: Autumn 2023

Estimated date for scheme completion: Winter 2025

SZC And Our Local Roads

Throughout the SZC discussions to date, the majority of effort has been concentrated on the Northern end of the route and on the impact on the A12. It is clear to those living along the minor roads that there could well be a very deleterious impact on our local roads and it must be addressed before we go much further, I have had several meetings with EDF Energy in an attempt to correct this. Lots of promises have been made about controlling the traffic and local road improvements, but nothing, as yet, that's tangible. The key meeting was organised by Charsfield PC with Bill McGarry senior Director of EDF. This was a much more positive meeting and we have been promised that all the issues will be dealt with in a report to be published soon.

Planning – Statement of Community Involvement And Local Development Schedule.

The Statement of Community Involvement has been completely updated and sets out how and when people can have their say on planning policies and planning applications.

The Consultation Statement includes a summary of the comments received during the consultation on the Statement of Community Involvement and the Council's response.

The Adoption Statement gives an overview of the process and reasons for adopting the Statement of Community Involvement.

The Statement of Community Involvement, Consultation Statement, other supporting documents and the Adoption Statement are available to view on the Council's website:

Tony Fryatt
May 2021

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