

CHARSFIELD PARISH COUNCIL

Minutes of Virtual Meeting Held on Tuesday, 17th November 2020 by Zoom

Present: Councillors Pedgrift (Chair), Moor (Vice Chair), Laird and Pam Hembra (Parish Clerk)

		Action
1.	Apologies and Approval of Absence	
	Councillor Murray	
2.	Declarations of Interest	
3.	Approval of Minutes of the Meeting held on 15th September 2020	
	Minutes were approved and will be signed at a later date.	
4.	Progress Reports for Information or Matters Arising	
	The only information received from the Police re Road Safety Week was in the form of a Police Connect message which had been distributed by email to the village. The Chair had received some information from Martin Lyne in response to this she will forward to the Council.	JP
	John Fox, the Village Historian, sent a report which is at the end of the minutes. John had sent an email asking for information and JP will send this out again.	JP
5.	Points from the public – A chance for the public to raise matters of interest relevant	
6.	Planning:	
	DC/20/3898/FUL – Black Barn Farm, Monewden Road, Charsfield The Parish Council have no objections.	
	DC/20/3996/DRC – St Peter’s Meadow, Charsfield Comments have been sent for this application.	
	Clerk to check out Land Registry for owner of the land for the planning application in Davey Lane. Comments will be emailed for this application. Some concern that the building would be larger and out of keeping with the other properties in Davey Lane.	Clerk
7.	Finance	
	7.1 To authorise payments as listed below:	
	Date	Detail
	05/11/2020	Wave
	09/11/2020	Community Heartbeat Trust
	Ref	Power
	Bank Transfer	PHA 1936 s 125
	Bank Transfer	LGA 1972 s 139
		Amount
		£127.35
		£106.00

	<p>7.2 To note receipt of income as listed below: East Suffolk Council - £2,850.00 – second instalment of precept</p> <p>Bank reconciliations, bank balances and budget against actual for September 2020 were submitted.</p> <p>7.3 Budget – 2021/2022 – Clerk to send out draft budget for approval</p> <p>7.4 Donation to Citizen’s Advice - leave until next meeting</p> <p>7.5 Donation to SARS – leave until next meeting</p>	
8.	<p>Possible New Councillors Two people have expressed an interest in being a councillor - Sally Haird and Mary Jane McArthur. JP has invited them to the next meeting (in the hope this will not be virtual).</p>	
9.	<p>St Peter’s Meadow Development The revised construction plan has still not been approved. Times of starting to be checked. This appears to be 7:30 earliest Monday to Friday. There are no clear guidelines for traffic management other than to avoid the hours of 08:15-09:00 am.</p> <p>Work is still continuing at weekends – Clerk to contact the ESC Enforcement Officer.</p> <p>Diesel leakage has been noticed in Potsford Brook – Environment Agency writing to local people whose tanks might be leaking. Also, looking at all drainage for the new site and the condition of Potsford Brook downstream.</p>	
10.	<p>Sizewell C Letter received and will be scanned and sent out.</p>	
11.	<p>Handover of Village Hall Car Park VHMC would like jurisdiction over the car park and we need to make a new resolution to cover this. Who is responsible for fabric of car park? PC to determine what work is necessary. JP to send out draft.</p>	
12.	<p>Review of Standing Orders, Financial Regulations and Code of Conduct These were all accepted, taking into account amendments recommended and were therefore proposed by Councillor Moor and seconded by Council Laird.</p>	
13.	<p>Date of Next Meetings</p> <p>19th January 2021 16th March 2021</p>	
	The meeting closed at 7.40 pm.	

Statement of Account Versus Budget 2020-2021 November

INCOME	Budget 2019-2020	Year to Date 2019-2020	2018-2019		EXPENSES	Budget 2020-2021	Year to Date 2020-2021	2019-2020	
Precepts	5,700.00	5,250.00	5,250.00		Wages	1600	776.88	1,553.76	
Defibrillator Fund					Subscriptions	180	184.14	178.66	
					Expenses/Office	150	59.99	123.21	
					Payroll Services	35	34.00	32.00	
Vat Repayment		627.79	363.35		Training	300	20.00	40.00	Transferred to reserves £300
					Audit	155	155.00	145.00	
					Insurance	1200	-00	1,178.65	
					General/Roadworks	350	35.00	367.71	
					Maintenance/kiosk	£350	18.00	1,371.14	
					Water	220	125.67	208.20	
					Donations	640	1,039.61	40.00	This includes £500 from 2019/2020
					Defibrillator Fund	126	106.00	126.00	CHT deducted a £20 gift they had held for
					VAT		627.79	129.35	
					Section 137	50	-00	-00	
					Election Fee Reserves	250	250.00	-00	Transferred to reserves
					Car Park Fund	100	100.00		Transferred to reserves
	5,700.00	5,877.79	5,613.35			5,706.00	3,532.08	5,493.68	

This budget includes the items below:

Donation to SAVID £100
 Reglazing Kit and Signs for Kiosk £334
 Charsfield Historian £50 2021 2022

18-05-21.

Village Historian's Update

- Article published in Grundisburgh News, August 2020. This resulted in 4 contacts as follows:
 - Old documents (1600s onwards) that were held at Priors Roses, concerning Charsfield (Burton and Wickes families, previously unknown). Could be historically very significant.
 - Deeds relating to The Cottage in Chapel Lane (1845 onwards)
 - Kings Farm deeds – completed knowledge of 1900s ownership.
 - Enquiry re Taylor family
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- Researches into Pemberton family. Substantial family tree created. Aided greatly by deeds of The Cottage which the family owned until 1939. Narrative piece nearly completed re Pembertons and The Cottage.
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- Continued research on farm ownership.
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- Continued research to make sense of Charsfield censuses, 1841 to 1911, by finding family links and household locations (difficulties arise from limited location information; the 1871 and 1881 censuses have no road or house names at all).