

CHARSFIELD PARISH COUNCIL

Minutes of Meeting Held on Tuesday, 21st January 2020

Present: Moor (Vice Chair), Murray, Godwin, Laird and Pam Hembra
(Parish Clerk)

District Councillor Tony Fryatt, Tim Holder and 7 Members of the Public

	Suffolk Community Foundation The meeting started with a presentation by Tim Holder, Head of Public Affairs of SCF. The Suffolk Community Foundation is a charity involved in grant making through partnerships with individuals, families, businesses, public bodies and trusts, working together for the people of Suffolk to ensure areas of acute need are addressed to help make Suffolk a better place for all. SCF is one of a national family of 46 Community Foundations in the UK and one of the top five grant makers in the UK delivering real and meaningful change. We are very lucky as a village to have our own community champion Sally Haird who would be happy to help individuals or groups. More information is available on www.suffolk.org.uk .	
		Action
1.	Apologies and Approval of Absence	
	Councillor Pedgrift	
2.	Declarations of Interest	
3.	Approval of Minutes of the Meeting held on 12th November 2019	
	Minutes were approved and signed by Councillor Moor	
4.	Progress Reports for Information or Matters Arising	
	<p>A speeding black box was placed at the right turn towards Dallinghoo for a few days recently. We await any outcome.</p> <p>The footpath in St Peter's Close has now been completely repaired.</p> <p>The Three Horseshoes – there is to be another FROTH meeting in February – date to be notified on www.Charsfield.org.uk/word2</p> <p>The defibrillator is now back in commission.</p>	
5.	Points from the public – A chance for the public to raise matters of interest relevant	
	It was pointed out that there were large potholes at the bottom of St Peter's Close. Clerk to enter on the Highways website.	Clerk

6.	Reports	
6.1	County Council	
6.2	District Council <ul style="list-style-type: none"> - Local Plan report should be available early February - Ipswich Northern Route – results of consultation due end January. SCC have declared this a National Infrastructure Project. - East Suffolk Greenprint Forum – next meeting will take place on Monday, 3rd February in Lowestoft (bus available from Melton). - Community Partnerships – Charsfield is included in the Kesgrave, Martlesham and Other Villages area – an initiative to bring together community groups. Next meeting is Thursday, 20 February at Martlesham Community Centre. - Annual Town and Parish Budget and Draft Plan Review – meeting was held on 14th January. - Parish Council Forum on planning procedures – 24th January at the Melton Council Offices. - Councils in Suffolk will be taking over responsibility for local parking management from the police on 6th April 2020. This will include many benefits to local communities where problems have not always been addressed and any fines associated with parking will be retained in Suffolk and not sent to central government. New jobs will also be created. 	
6.3	Recreation Ground	
6.4	Village Hall	
7.	Speeding/SIDS Clopton Action Group – Clopton have formed a committee looking to lengthen the 30 miles an hour route along the B1078 and are looking for volunteers from Charsfield to join their group.	
8.	Planning: Planning Application DC/19/4540/ROC – Land behind The Three Horseshoes – Removal of Condition 4 Condition 4 is in respect of payment of a contribution to the community which is required of the developer and should be agreed prior to commencement of the building. The developer has applied for removal of this condition. Decision awaited on Planning Portal. Meanwhile Martin Price (Planning Consultant for Park Properties) has arranged to meet the Chair of the Recreation Ground Committee to discuss what form this contribution might take. The Construction Plan for the site has been passed with no notification to the Parish Council and have not taken on board any of our comments.	
9.	Finance 9.1 To authorise payments as listed below:	

	Date	Detail	Ref	Power	Amount		
	15/11/2019	Reece Safety Products	Bank Transfer	LA 2011 ss 1-8	£112.33		
	18/11/2019	Wave Anglia Water	Bank Transfer	S139	£53.13		
	31/12/2019	P Hembra – Services	Bank Transfer	LA 2011 ss 1-8	£310.64		
	31/12/2019	H M Revenue and Custom	100586	LA 2011 ss 1-8	£77.80		
	9.2	To note receipt of income as listed below:					
	9.3	Bank reconciliations were agreed and are attached to minutes					
10.	Budget – 2020/2021 A budget of £5,700 was proposed by Councillor Moor and seconded by Councillor Murray. A precept of £5,700 will be asked from East Suffolk Council.					Clerk	
11.	To Update and Approve Standing Orders These were proposed by Councillor Laird and seconded by Councillor Godwin.						
12.	To Update and Approve Financial Regulations These were proposed by Councillor Laird and seconded by Councillor Godwin						
13.	To Update and Approve Code of Conduct These were proposed by Councillor Moor and seconded by Councillor Murray						
14.	Donations to Outside Bodies The Parish Council felt they would prefer to give to village bodies rather than outside charities but would consider giving to the Suffolk Community Foundation.						
15.	Local Electricity Bill – Charsfield Parish Council have been asked to sign up to this Bill – see resolution below This item was deferred to next meeting to allow further investigation.						
16.	VE Day Celebrations – 8th-10th May 2020 Possibility of doing something on the Friday bar night including a sing song and war time refreshments.						
17.	Love East Suffolk 2020 It was felt it was not necessary to take part in this as many people regularly pick up litter throughout the village and the Parish Council would like to thank them all for this.						
18.	Councillor Godwin has resigned from the Parish Council due to other commitments but hopes he will be able to return to the role in the future. He will undertake the Internal Control Document for this year. The Parish Council would like to thank Councillor Godwin for all he has undertaken in his role as Councillor for the benefit of the community. His contribution has been greatly appreciated.						
18.	Date of Next Meetings 31 st March 2020						

	19 th May 2020 21 st July 2020 22 nd September 2020 17 th November 2020 19 th January 2021 16 th March 2021	
	The meeting closed at 9:30 pm.	

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