

Clerk to Charsfield Parish Council  
June Cottage  
Charsfield  
IP13 7PR

10<sup>th</sup> March 2022

You are duly summoned to attend the next meeting of Charsfield Parish Council to be held in Charsfield Village Hall at 7:30 pm **on Tuesday, 15<sup>th</sup> March 2022.**

### **Public Participation**

At Item 5 of the Agenda the public will be invited to give their views or question the Parish Council on issues on this agenda or raise issues for consideration at future meetings at the discretion of the Chair. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors' Reports.

### **AGENDA**

1. Apologies and approval of absence
2. Declarations of Interest
3. To approve as accurate minutes of the last meeting of the council dated 18<sup>th</sup> January 2022 and the Extraordinary Meeting of the Parish Council dated 24<sup>th</sup> January 2022.
4. Progress reports for information or matters arising from minutes
5. Points from the public. A chance for the public to raise matters of interest relevant to Charsfield
6. **Reports**
  - 6.1 County Councillor
  - 6.2 District Councillor
  - 6.3 Recreation Ground
  - 6.4 Village Hall
7. **Road Safety**
  - 7.1 East Suffolk Community Partnership Road Safety Forums
  - 7.2 ANPR
  - 7.3 Road Safety Funding
  - 7.4 ESC Cycling and Walking Strategy
8. **Planning**

DC/22/0221/FUL and DC/22/0222/LBC – Shrubbery Farm  
DC/22/0871/FUL – Black Barn Cottages, Monewden Road

## 9. Finance

9.1 To authorise payments as listed below:

Date	Detail	Reference	Power	Amount
05/02/2022	Timsons (plaque for Cyril)	Bank Transfer	PHA 1875 s 164	£46.00
05/02/2022	Gleen/Netphobia (website)	Bank Transfer	LA 1972 s 142	£175.00
05/02/2022	David Smy (glazing)	Bank Transfer	LA 1972 s 133	£275.66
05/03/2022	SALC – Payroll Services	Bank Transfer	LGA 1972 s 111	£22.80
16/03/2022	CAS Village Hall Insurance	Bank Transfer	LA 2011 s 1-8	£1,074.03

9.2 Bank Balance as at 28<sup>th</sup> February 2022 – £6,187.97

9.3 To note receipt of income as listed: Mapperley Fund £515.00

9.4 Village Hall Insurance - £1,074.03

10. Community Governance Review in East Suffolk – email 31<sup>st</sup> January 2022
11. Wind Damage
12. St Peter’s Close – Park Properties – Phase 2
13. Keep Charsfield Tidy
14. SALC Budget Survey
15. The Queen’s Platinum Jubilee 2022 and the Festival of Suffolk 2022 – update
16. Queen’s Green Canopy Initiative - <https://queensgreencanopy.org/>
17. Percy and Phyllis Mapperley Memorial – update
18. Cyril Kindred Memorial – total gifts £465.00, total expenditure £473.45  
Deficit of £8.45 paid by PC
19. Internal Audit – this document needs to be approved
20. Quiet Lanes Scheme
21. Telephone Kiosk – update
22. Village Historian – update
23. Village Website - update
24. Date of Next Meetings:

17<sup>th</sup> May 2022

19<sup>th</sup> July 2022

20<sup>th</sup> September 2022

22<sup>nd</sup> November 2022

Signed: PJ Hembra

Clerk to Charsfield Village Parish Council