

## CHARSFIELD PARISH COUNCIL

### Minutes of Meeting Held on Tuesday, 20<sup>th</sup> September 2022

**Present:** Councillors Pedgrift (Chair), Moor (Vice Chair), Haird, Sharp, Laird, McArthur and Pam Hembra (Parish Clerk)

Councillor Tony Fryatt

**Members of the Public: 2**

**The meeting opened by remembering the Queen and reaffirming our allegiance to the new King's Government**

		<b>Action</b>
<b>1.</b>	<b>Apologies and Approval of Absence</b>	
	Councillor Daphne Murray (approved).	
<b>2.</b>	<b>Declarations of Interest</b>	
	Recreation Ground	
<b>3.</b>	<b>Approval of Minutes of the Meeting held on 26<sup>th</sup> July 2022</b>	
	Minutes were approved and signed by Councillor Pedgrift with the following amendment to Minute 1. Mary Jane McArthur apologies for absence approved.	
<b>4.</b>	<b>Progress Reports for Information or Matters Arising</b>	
	East Suffolk Council have visited the log cabin at the site at the end of Davey Lane and advised the owners on the necessary action needed to comply with planning laws.	
<b>5.</b>	<b>Points from the public – A chance for the public to raise matters of relevant interest.</b>	
<b>6.</b>	<b>Reports</b>	
	6.1 County Council – Councillor Bryce sent her apologies and her full report is available.	
	6.2 District Council – full report is available	
	- East Suffolk Squeeze – to connect people needing help to those helping.	
	- Green issues – bio fuel trucks for waste collection	
	- Free to use WiFi in Woodbridge	
	- East Suffolk – Design Champion – Chris Keene	
	- Purdis Farm play area	
	- CIL – cleared by an independent examiner	
	- Chief Executive - retiring	
	6.3 Recreation Ground – Very short of Committee members and quite short of funds.	

	6.4	Village Hall – the hall is now being used regularly again with a new dog training course, a wedding and several parties all happening as well as other fund raising events.			
<b>7.</b>	<b>Road Safety</b>				
	7.1	East Suffolk Community Partnership Road Safety Forums – The Chair attended the last meeting and brought up the chevron sign on the bend of The Street and the B1078. This has now been replaced although the barriers to the brook have not.			
	7.2	ANPR – the information the police had was incorrect and could not put the posts in the right places. Martin Lyne is dealing with this.			
	7.3	Road Safety Signage – the erection of signs by Suffolk County Council to be placed near to Bridge Garage, Charsfield should, hopefully, be installed at the beginning of December.			
	7.4	Roadside Statistics Banners at both entrances to the village. This will be deferred until the November meeting when it is hoped Martin Lyne will attend to elaborate on the proposal.			
	7.5	Road Safety Week (14 <sup>th</sup> -20 <sup>th</sup> October) – Chair attending meeting on 27 <sup>th</sup> September – hoping all villages in the partnership will participate. Has approached school who wish to join in. Suggestion for sending “Thank you cards for driving slowly” to all villagers. All ideas gratefully received.			
<b>8.</b>	<b>Planning:</b>				
	<p><b>DC/22/3300/P3Q</b> - Land West of Home Farm, Chimers Lane, Hoo, Suffolk, IP13 7QF - Prior Notification - Conversion of existing barn to habitable space. – PC does not feel they can support this application as it would set a precedent for building outside the settlement boundary and contravenes the Local Plan.</p> <p><b>DC/22/1888/FUL/DC/22/1889/LBC</b> - Wells Farmhouse, Hall Road, Charsfield, Woodbridge, Suffolk, IP13 7PW - Demolition of existing conservatory and flat roofed extensions together with refurbishment, alterations and new extensions. PC has no objection.</p> <p><b>DC/22/3430/AGO</b> - Land East of Charsfield Sewerage Treatment Plant Wickham Market Road Charsfield Suffolk – erection of large grain store – Chair to contact Danielle Miller from East Suffolk re this application.</p>			<b>Clerk</b>	
<b>9.</b>	<b>Finance</b>				
	9.1	To authorise payments as listed below:			
	<b>Date</b>	<b>Detail</b>	<b>Ref</b>	<b>Power</b>	<b>Amount</b>
	15/08/2022	SALC – Training	Bank Transfer	LGA 1972 s.111	£31.20

	26/09/2022	P Hembra – services	Bank Transfer	LGA 1972 s.112	£319.56		
	26/09/2022	HMRC	Bank Transfer	LGA 1972 s.112	£79.80		
	9.2	Bank Balance as at 31 <sup>st</sup> August 2022 – £8,985.51					
	9.3	To note receipt of income as listed at 31 <sup>st</sup> August 2022 – - Tree Fund - £60.00					
	9.5	Bank reconciliations were agreed and are attached to minutes.					
<b>10.</b>	<b>St Peter’s Close – Park Properties – Phase 2</b>						
	Nothing to report						
<b>11.</b>	<b>Emergency Plan</b>						
	If Councillors become aware of anyone’s change in circumstances please inform Councillor Moor.					<b>Clerk</b>	
<b>12.</b>	<b>Community Infrastructure Levy</b>						
	<p>Charsfield is in a high zone. Presently £192.28 (could increase to £300 next year) per metre squared is charged of which the Parish Council might receive 15%.</p> <p>There is a self build exemption – homes built (or commissioned) by the person who will occupy the dwelling.</p> <p>Neighbourhood CIL – 15% of total CIL received in previous six to twelve months. Paid in April and October. Capped at £100 per Council tax dwelling in parish.</p> <p>If the PC is aware development has commenced they can contact the Infrastructure Team of East Suffolk Council.</p> <p>CIL money must be spent on the provision, improvement, replacement, operation or maintenance of infrastructure or anything else that is concerned with addressing the demands development places on the area.</p> <p>Must be spent within five years and reported annually.</p> <p>CIL is not charged on affordable housing.</p> <p>Phase 2 development CIL could be £42,000.</p> <p>Should get CIL on bungalows in St Peter’s Close Phase 1.</p> <p>If not spent on the right things the PC can be made to repay the money. Can seek advice but will cost money.</p>						
<b>13.</b>	<b>Community Governance Review</b>						
	We have been informed we cannot change wards as this would necessitate a boundary change which is a Central Government decision.						

<b>14.</b>	<b>Insurance Renewal Form</b>									
	CAS have asked us to complete a form to enable them to quote us for insurance.	<b>Clerk</b>								
<b>15.</b>	<b>Charsfield Off Grid Update</b>									
	Nothing to report									
<b>16.</b>	<b>Queen's Green Canopy Update</b>									
	We are waiting for a lot of rain before the trees can be planted.									
<b>17.</b>	<b>Percy and Phyllis Mapperley Memorial</b>									
	<p>£755.00 has been gifted so far. The costs of benches are as below:</p> <table style="margin-left: 40px;"> <tr> <td>1200 mm</td> <td>£288.12 ex VAT</td> </tr> <tr> <td>1500 mm</td> <td>£325.26</td> </tr> <tr> <td>1800 mm</td> <td>£426.16</td> </tr> <tr> <td>Engraving</td> <td>£70.60</td> </tr> </table> <p>Awaiting base information from PCC.</p>	1200 mm	£288.12 ex VAT	1500 mm	£325.26	1800 mm	£426.16	Engraving	£70.60	<b>Clerk</b>
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<b>18.</b>	<b>Siting of Bench for Ruth Kindred</b>									
	Phil and Neville Kindred wish to personally purchase a bench in memory of their mother and would like it sited near to Cyril's bench. Councillor Pedgrift contracted Flagship to ask permission and they have approved. Proposed by Councillor Laird and seconded by Councillor Haird.									
<b>19.</b>	<b>Telephone Kiosk</b>									
	Signs have come and need fixing. Some flaking of paint has been noticed.	<b>Clerk</b>								
<b>20.</b>	<b>Village Historian</b>									
	<ol style="list-style-type: none"> <li>1. Following the Jubilee exhibition, a few new contacts have been established, which hopefully, will lead to further knowledge of village history.</li> <li>2. A visit to Bedfield Hall has shown up a Charsfield connection. It seems to back up the idea that the Charsfield Lords of the Manor in the 1300s may well have resided in our village. In particular there is this anecdote: <p style="text-align: center;"><i>In 1325 Sir William Bole made a grant of the manor of Bedefeld, for life to Sir Robert Weylond of Charsfield. Weylond was to make an annual payment of one rose at the feast of the nativity of St John the Baptist [June 24th] for every service, custom and exaction.</i></p> </li> <li>3. Visits to the Hold are planned, in particular to examine further the old Charsfield Parish Council Minutes.</li> </ol> <p>The Chair has received some older documents both from Cyril Kindred and Ed Winkworth which need going through.</p>									

<b>21.</b>	<b>Village Website</b>	
	Updated inputs have been received from WI and the Tennis Club. All coming together and should be available soon. Chair and Clerk to have a meeting with Garry Stratton.	
<b>22.</b>	<b>Date of Next Meetings</b>	
	<p style="text-align: center;">20<sup>th</sup> September 2022  22<sup>nd</sup> November 2022  24<sup>th</sup> January 2023  21<sup>st</sup> March 2023</p>	
	The meeting closed at 9:45 pm.	