

Clerk to Charsfield Parish Council
June Cottage
Charsfield
IP13 7PR

13th January 2025

**Meeting of Charsfield Parish Council to be held in
Charsfield Village Hall at 7:00 pm on Monday, 20th January 2025**

Public Participation

At Item 5 of the Agenda the public will be invited to give their views or question the Parish Council on issues on this agenda or raise issues for consideration at future meetings at the discretion of the Chair. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors' Reports.

AGENDA

1. Apologies and approval of absence
2. Declarations of Interest
3. To approve as accurate minutes of the last meeting of the council dated 25th November 2024.
4. Progress reports for information or matters arising from minutes
5. Points and Correspondence from the public. A chance for the public to raise matters of interest relevant to Charsfield.
6. **Reports**
 - 6.1 County Councillor
 - 6.2 District Councillor
 - 6.3 Recreation Ground
 - 6.4 Village Hall
7. **Community Energy Project**
 - Progress report
8. **Charsfield Flood Action Group**
 - Progress report
9. **Potsford Brook Water Quality Report**
10. **Road Safety**
 - Partnership Road Safety Forum Meetings
 - Road Safety Survey

11. **Planning**

12. **Finance**

12.1 To authorise payments as listed below:

Date	Detail	Reference	Power	Amount
19/11/2024	Community Heartbeat Trust	Bank Transfer	LGA 1972 s 139	£162.00
10/12/2024	Cost Cutters (Seated Furniture)	Bank Transfer	PHA 1875 s 164	£1,579.46
11/12/2024	Aaron Nobbs (Kiosk)	Bank Transfer	LA 1972 SS133	£108.00
29/12/2024	HMRC	Bank Transfer	LA 1972 s112	£123.20
29/12/2024	P Hembra – Services	Bank Transfer	LGRA 1997 s30	£492.48
07/01/2025	F Moor – Over Sixties	Bank Transfer	LGA 1972 s.145	£274.41
09/01/2025	Charsfield Village Hall	Bank Transfer	LA 1972 s111	£24.30

12.2 To note receipt of income as listed: Business Premium A/C Interest

12.3 Bank Balances as at 31st December 2024

– current account: £569.74

– savings account: £16,130.22

13. **Budget 2025-2026**

Budget and precept for 2025-2026

14. **Emergency Plan**

- Sub Committee to be formed now S19 Report has been published plus joint meeting with CFAG

15. **New Positive Duty to Prevent Sexual Harassment and Safeguarding**

See attached draft

16. **Proposed Westerfield Quarry email ESPA 22** - email November 2024

17. **Consultation on the Renewal and Consolidation of Dog Related Public Spaces Protection Orders** – email 9th December 2024

18. **Training**

19. **CIL Funding - £7,131.37**

20. **Telephone Kiosk**

21. **Parish Councillors Photographs and Profiles**

22. **Parish Clerk Vacancy**

23. **Village Historian – Report from John Fox**

24. **Dates of Next Meetings**

Monday, 17th March 2025

Monday, 19th May 2025

Monday, 21st July 2025

Monday, 22nd September 2025
Monday, 17th November 2025

Signed: PJ Hembra
Clerk to Charsfield Village Parish Council