

Clerk to Charsfield Parish Council
June Cottage
Charsfield
IP13 7PR

10th March 2025

**Meeting of Charsfield Parish Council to be held in
Charsfield Village Hall at 7:30 pm on Monday, 17th March 2025**

Public Participation

At Item 5 of the Agenda the public will be invited to give their views or question the Parish Council on issues on this agenda or raise issues for consideration at future meetings at the discretion of the Chair. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors' Reports.

AGENDA

1. Apologies and approval of absence
2. Declarations of Interest
3. To approve as accurate minutes of the last meeting of the council dated 20th January 2025.
4. Progress reports for information or matters arising from minutes
5. Points and Correspondence from the public. A chance for the public to raise matters of interest relevant to Charsfield.
6. **Reports**
 - 6.1 County Councillor
 - 6.2 District Councillor
 - 6.3 Recreation Ground
 - 6.4 Village Hall
7. **Community Energy Project**
 - Progress report
8. **Emergency Plan**
9. **Charsfield Flood Action Group**
 - Progress report
10. **Potsford Brook Water Quality Report**
11. **Road Safety**
12. **Planning**

Blythe Meadow/St Peter's Close Drainage

13. **Finance**

13.1 To authorise payments as listed below:

Date	Detail	Reference	Power	Amount
10/02/2025	Argos – storage box for RG	Card Payment	PHA 1875 s 164	£171.95
04/03/2025	SALC Training	Bank Transfer	LGA 1972 s.111	£38.40
04/03/2025	Recreation Ground	Bank Transfer	PHA 1875 s 164	£611.83

13.2 To note receipt of income as listed:

13.3 Bank Balances as at 28th February 2025
– current account: £1,099.08
– savings account: £15,130.22

14. **Approval for SALC Audit £183**

15. **Village Hall Insurance - £1,250.55 (£1,050 in budget)**

16. **New Positive Duty to Prevent Sexual Harassment**

17. **East Suffolk Planning Alliance**
Westerfield Quarry Planning Application

18. **Job Description for Clerk**

19. **Grit Bin for junction of St Peter's Close**

20. **VE Day**

21. **New Domain**

22. **Training**

23. **CIL Funding - £7,131.37**

24. **Telephone Kiosk**

25. **Parish Councillors Photographs and Profiles**

26. **Village Historian – Report from John Fox**

27. **Dates of Next Meetings**

Monday, 19th May 2025

Monday, 14th July 2025

Monday, 22nd September 2025

Monday, 17th November 2025

Signed: PJ Hembra
Clerk to Charsfield Village Parish Council